1. **Meeting Opened**

   6:00pm.

2. **Attendance**

   Attendance and Apologies as per the Attendance Book.

3. **Minutes from Last Meeting**

   Minutes from last meeting were accepted as correct.

   **Moved**: Meredith Humphries

   **Seconded**: Sharon Dransfield.

4. **Correspondence In**

   - Telstra Account
   - CBA Statements
   - Letter re: Complete Uniform Solutions – Account (royalties Jan - Mar ’12)
   - Circular regarding Uniform requirements for 2013 from Chris Watkins.
   - Term 2 Calendar.
   - Canteen Magazine.

5. **Correspondence Out**

   Nil.
6. **Treasurer’s Report – February & March**

   * Moved: Sharon Dransfield
   * Seconded: Lisa Hampson

7. **Principal’s Report**

   * Mr Watkins advised that the 2 Deputies will be coming to future meetings.
   * The Demountable is ready to go from next Monday following lengthy delays due to reconditioning required.
   * Additional Head Teacher 2013 due to increase in numbers.
   * Staffing changes discussed.
   * The ramifications of the changes in STLA allocations were discussed.
   * Working Bee – 27 May.

7. **Principal’s Report (continued)**

   * We have a funded GA worker for 2 days per week over the next 26 weeks.
   * Fete – Students wish to hold a fete. The suggestion was made that the P&C and students work together – to be discussed at the fundraising committee.
   * Mr Watkins encouraged everyone to supply good news stories so we can recognise in newsletter. Wednesday lunchtime is the deadline for the school newsletter.
   * The school is working hard at identifying ‘red zone’ students and developing education plans, providing mentoring, working with families and reviewing every 6 weeks. This approach is showing significant improvements in students.
   * Sharon Dransfield and Bev Riley expressed their interest in joining the school’s financial review team which will meet once each term to review financial status.
   * Mr Watkins offered to bring some cakes/biscuits to share at future meetings – the P&C said they’d organise the tea and coffee..

8. **General**
• The current uniform supplier was discussed in detail and a representative from another supplier attended the meeting to present samples of their uniform line and pricing. We will be accepting information from additional suppliers over the coming weeks before a decision is made on the future direction.

• There was the perception by some parents that their children did not receive notification of the recent Career Expo held at City Hall. Clarification was provided that notes did in fact go to all students and a bus booked based on the response. Four children returned notes on the day and attempts were made to transport these children.

• A request has been made to have the email addresses listed beside each of the Year Advisors on the website for ease of contact. Mr Watkins will look at this.

• Preparations for the working bee on the 27th May are progressing well. Des is putting together an article for the newsletter. The list of jobs and catering was discussed briefly.

• A canteen meeting was set for Monday at 2pm. At this meeting we would undertake a review to confirm we are meeting the Department’s requirements. Following this a response would be sent to an email received from a student in which they expressed some points of dissatisfaction with certain aspects of the canteen operation.

• It was agreed that the P&C would donate approximately $400 towards the provision of a uniform pool for students needing to change into school uniform under the new uniform blitz. These uniforms would not be worn home but would be returned at the end of the day for laundering. Moved: T a n i a Harvey Seconded: Bev Riley

9. Meeting Closed

8:20pm.

10. Next Meeting

Wednesday, 13th June 2012 @ 6:00pm.

11. Minutes

Lisa Hampson.